

VTech CTM-A2411-BATT Cordless Analog Phone - Operation Guide

Managed Services Integration and Planning

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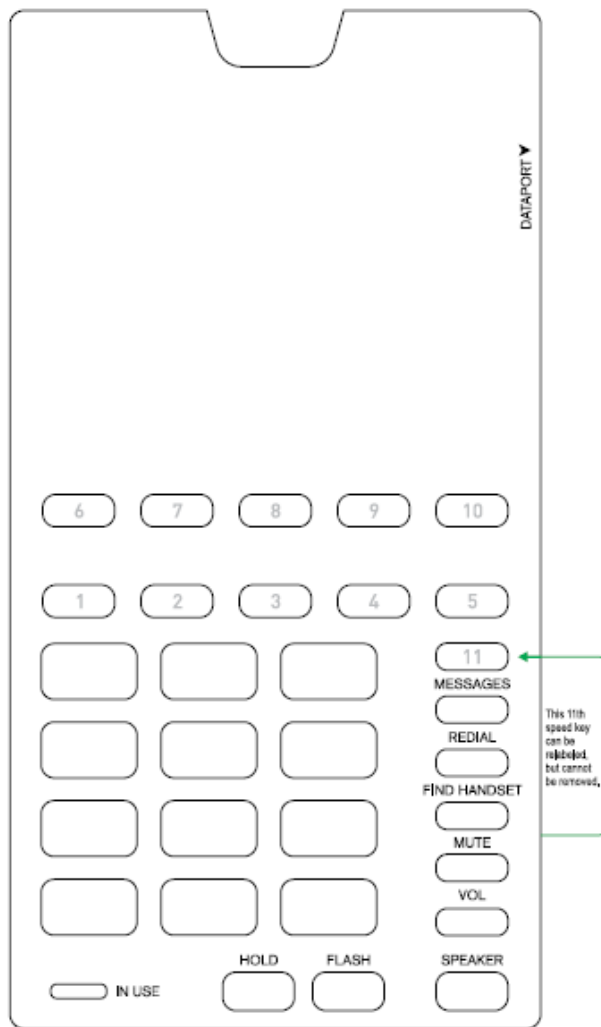
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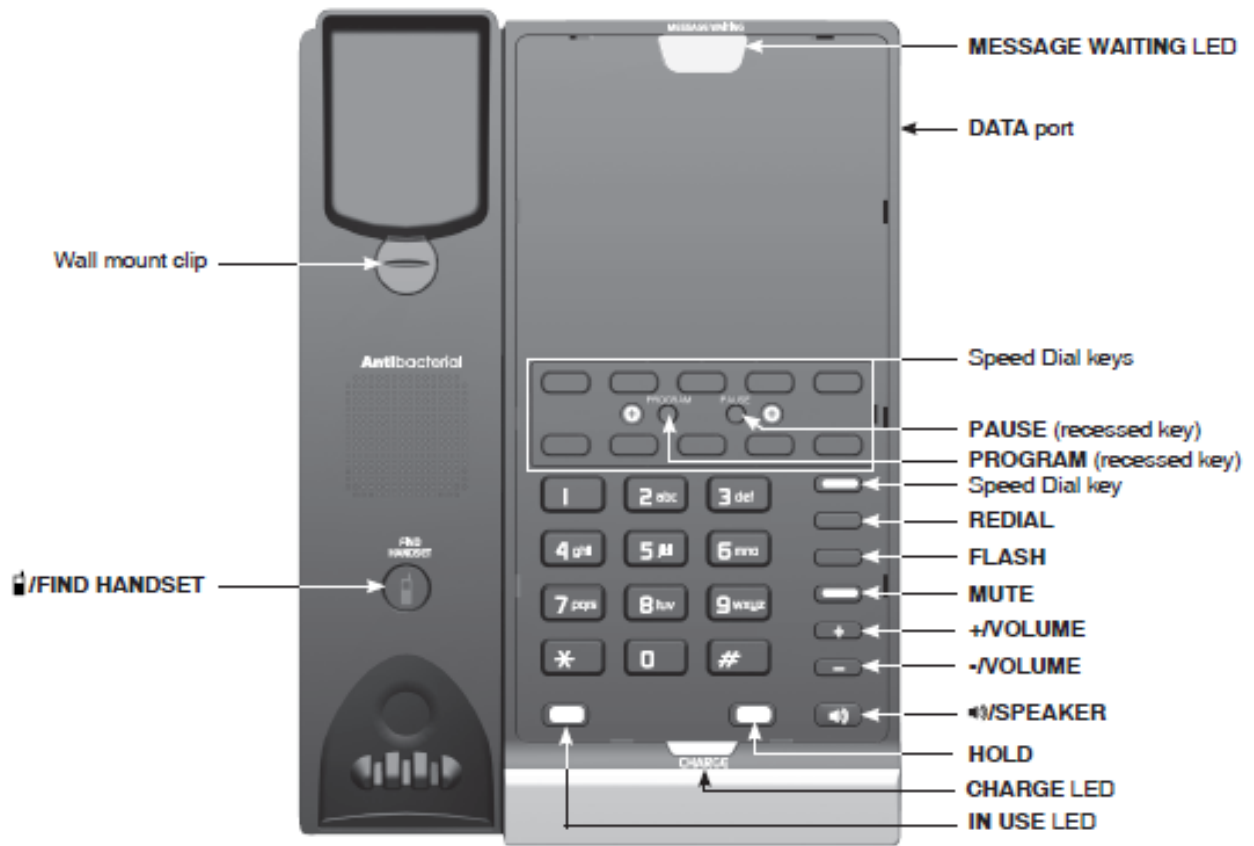
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1 Phone Button Layout





Cordless Handset Faceplate Worksheet*

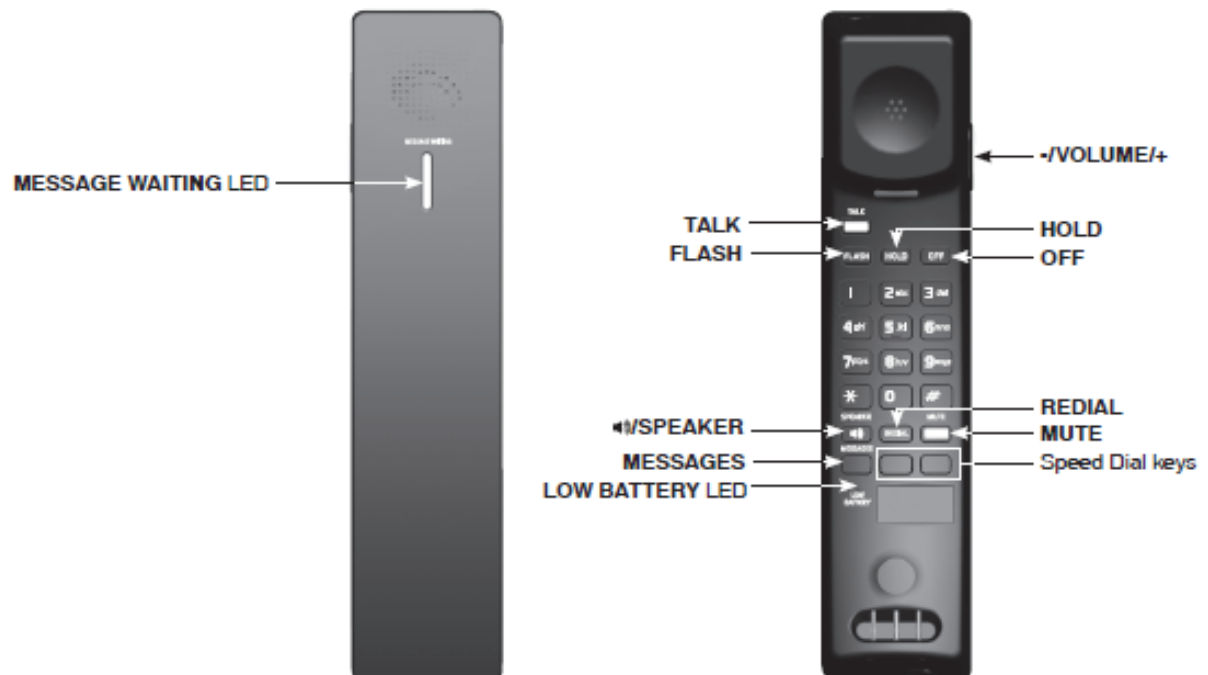
7 8 9

* 0 #

Button 1 (pre-labeled) Button 2 Button 3

MESSAGES

(Faceplate)



2 Basic Setup

2.1 Handset registration

When the telephone base is idle, press 123 on the telephone base and then press HOLD. The MESSAGE WAITING LED on the base turns on for about 90 seconds. Press 123 on the cordless handset and then press HOLD. The MESSAGE WAITING LED on the handset turns on for 90 seconds. When the registration process completes, you hear 3 rising beeps as confirmation. When the telephone base has already registered 4 cordless handsets, one of the registered cordless handsets must be deregistered or registered to another telephone base before adding a new cordless handset.

2.2 Handset deregistration

When a registered cordless handset is idle, press *331734# and then press HOLD. You hear 3 rising beeps as confirmation when the deregistration process completes.

2.3 Register a handset to another telephone base

Any CTM-A2510/CTM-A2510-USB handset can register to any CTM-A2510/CTM-A2510-USB telephone base. Deregister the registered cordless handset from its base (see Handset deregistration above) and then register it to a new telephone base (see Handset registration above).

2.4 Handset battery charging

The battery must be fully charged before using the cordless handset for the first time. The CHARGE LED turns on when the cordless handset is charging on the charging base or charging stand. The battery is fully charged after 16 hours of continuous charging. For best performance, keep the cordless handset in the charging base or charging stand when not in use.

2.5 Using the cordless handset and the telephone base

The corded handset, cordless handset and the telephone base cannot be used on the same call. However, calls can be switched among the corded handset, cordless handset and the telephone base speakerphone. When the corded handset, cordless handset or the telephone base is in use, the TALK key on the cordless handset and the IN USE LED on the telephone base illuminate.

3 Phone Usage and Operation

3.1 Receive a call

When there is an incoming call, the telephone rings. The LINE key and the MESSAGE WAITING LED on the telephone base flash, and the TALK key on the cordless handset flashes.

To answer a call using the corded handset:

Lift the corded handset from the telephone base. The IN USE LED on the telephone base illuminates.

To answer a call using the cordless handset while it is not on the charging base or charging stand:

On the cordless handset, press TALK or /SPEAKER. The TALK key illuminates when in use. The /SPEAKER key illuminates when in speakerphone mode.

To answer a call using the cordless handset while it is resting on the charging base or charging stand:

Lift the cordless handset from the charging base or charging stand. The TALK key illuminates when in use. The /SPEAKER key illuminates when in speakerphone mode.

To answer a call using the telephone base:

On the telephone base, press /SPEAKER. The IN USE LED and the /SPEAKER key illuminate when in use

3.2 Place a call

To place a call using the corded handset:

Lift the corded handset from the telephone base. Listen for a dial tone and then dial the desired number, or press a Speed Dial key

on the telephone base or cordless handset to dial a programmed number. The IN USE key illuminates when in use.

To place a call using the cordless handset:

On the cordless handset, press TALK or /SPEAKER. Listen for a dial tone and then dial the desired number, or press a Speed Dial key on the telephone base or cordless handset to dial a programmed number. The TALK key illuminates when in use.

The /SPEAKER key illuminates when in speakerphone mode.

To place a call using the telephone base:

On the telephone base, press /SPEAKER. Listen for a dial tone and then dial the desired number, or press a Speed Dial key to

dial a programmed number. The IN USE LED and the /SPEAKER key illuminate when in use.

3.3 End a call

To end a call when using the corded handset:

Place the corded handset in the telephone base. The call ends when all handsets hang up.

To end a call when using the cordless handset:

Press OFF on the cordless handset or place it in the charging base or charging stand. The call ends when all handsets hang up.

To end a call when using the telephone base:

Press /SPEAKER.

3.4 Switch a call among the corded handset, cordless handset and the telephone base speakerphone

- To switch a call from the corded or cordless handset to the telephone base speakerphone, press /SPEAKER on the telephone base.
- To switch a call from the telephone base speakerphone to the cordless handset which is not on the charging base or charging stand, press TALK or /SPEAKER on the cordless handset.
- To switch a call from the telephone base speakerphone to the corded handset, lift the corded handset from the telephone base

3.5 Share a call

A maximum of four cordless handsets or accessory Petite phones can be used at the same time on an external call.

To join a call:

During a call, press TALK or /SPEAKER on another cordless handset to join.

3.6 Handset speakerphone

During a call, press /SPEAKER on the cordless handset to switch between speakerphone mode and handset earpiece mode.

3.7 Redial

The last dialed number on the cordless handset or the telephone base is stored for 15 minutes.

To redial the last dialed number from the corded handset:

Lift the corded handset from the telephone base. Listen for a dial tone. Then press REDIAL.

To redial the last dialed number from the cordless handset:

Press TALK or /SPEAKER. Listen for a dial tone. Then press REDIAL.

To redial the last dialed number from the telephone base:

Press /SPEAKER. Listen for a dial tone. Then press REDIAL.

3.8 Volume

Listening volume can be adjusted on the cordless handset and the telephone base.

To adjust the listening volume:

- During a call on the handset, press -/VOLUME/+ on it to adjust the listening volume. The next call returns to the default listening volume.

- During a call on the telephone base, press +/VOLUME or -/VOLUME on it to adjust the listening volume. The next call returns to the default listening volume.
Ringer volume of the telephone base can be adjusted.

To adjust the ringer volume of the telephone base:

When the telephone base is idle, press +/VOLUME or -/VOLUME on it to adjust the ringer volume.

3.9 Call waiting

When you hear a call waiting tone during a call, press FLASH on the cordless handset or the telephone base to put the current call on hold and take the new incoming call.

Press FLASH at any time to switch back and forth between calls.

3.10 Mute

To mute the microphone:

1. During a call, press MUTE on the cordless handset or telephone base. The MUTE key illuminates when the mute function is turned on. You can hear the party on the other end but they cannot hear you.
2. Press MUTE again to resume the conversation. The light on the MUTE key turns off

3.11 Message waiting indicator

When a voice message is received, the MESSAGE WAITING LEDs on the telephone base and handset flash.

3.12 Hold

To place a call on hold on the cordless handset:

1. During a call, press HOLD on the cordless handset. The TALK key on the cordless handset and the HOLD key on the telephone base flash when the call is on hold.
2. Press TALK or /SPEAKER to release the call from hold, or the call will end automatically after the preset call on hold duration.

To place a call on hold on the telephone base:

1. During a call, press HOLD on the telephone base. The HOLD key flashes when the call is on hold.
2. Press /SPEAKER to release the call from hold, or the call will end automatically after the preset call on hold duration

3.13 Find handset

Use this feature to find all registered cordless handsets.

To start paging:

Press /FIND HANDSET on the telephone base when the phone is not in use. All idle cordless handsets beep for 60 seconds.

To end paging:

- Press /FIND HANDSET again on the telephone base.
- OR-
- Press any key on the cordless handset to stop the paging tone.